



## Expression of Interest Form for Community and Consumer Representatives on TSANZ Advisory Committees

<b>A. Position of Interest in TSANZ Committees</b>	
1. Vacancy (State your interest by typing 'X' in the box or boxes below)	
<input type="checkbox"/> Community Representative <input type="checkbox"/> Consumer Representative <input type="checkbox"/> Both	
2. Advisory Committee: (Indicate the committee in which you wish to be a member by typing 'X' in the box or boxes below)	
<input type="checkbox"/> Cardiac Advisory Committee <input type="checkbox"/> Lung and Intestinal Advisory Committee	
<input type="checkbox"/> Pancreas & Islet Advisory Committee <input type="checkbox"/> Liver Advisory Committee	
<input type="checkbox"/> Renal Transplant Advisory Committee	
<b>B. Biographical Data</b>	
B.1 First Name	Surname
B.2 Gender: (Type 'X' in the box or boxes below)	
<input type="checkbox"/> Male <input type="checkbox"/> Female	
B.3 Criminal Conviction: (Provide details, if any)	
B.4 Age:	
B.5 Residential Address	
Number and Street name:	Suburb:
Postcode:	State:
B.6 Mobile:	B.7 Phone:
B.8 Email:	
B.9 Postal Address (if different from Residential)	
<b>C. Briefly describe your work experience, including community work.</b>	
<b>D: Briefly describe why you are interested in serving as a member in TSANZ Advisory Committee.</b>	
<b>E. Declaration</b>	
I declare that the above information is correct and that I do not have a criminal conviction.	
Signature	Date

*Refer to Information Sheet overleaf*

## Information Sheet

### 1. Selection procedures for community and consumer representative

- a. Candidates are required to complete the Expression of Interest Form (EIF) on page 1.
- b. Additional information may be furnished on a separate page and lodged together the EIF.
- c. Send completed form to the following address:  
Email      [Iman@tsanzprojects.com.au](mailto:Iman@tsanzprojects.com.au)  
Post        Iman Ali  
              Senior Project Officer  
              Transplantation Society of Australia and New Zealand (TSANZ)  
              Suite 1405  
              Level 14  
              167 Macquarie Street  
              Sydney NSW 2000
- d. Candidates will be contacted after the closing date for the expression of interest to advise them of the outcome.

### 2. Information on TSANZ Advisory Committees

- a. Information on the functions and responsibilities of TSANZ advisory committees are documented in their terms of reference which may be accessed from TSANZ website: <http://www.tsanz.com.au/committees/index.asp>.
- b. For further information, prospective candidates may wish to contact the chairs of these committees via email (refer to the above link).
- c. These advisory committees have a couple of telephone conferences a year and one or two face-to-face meetings, with one such meeting held in Canberra usually in June.
- d. Teleconferences usually take an hour whereas the duration of the face-to-face meetings is three to five hours.
- e. Meeting documents are prepared and sent ahead of the meeting by TSANZ Project Officers.

### 3. Terms and Conditions of Appointment

- a. Consumer and community representatives are typically appointed for a three year term which may be extended for another such term.
- b. Consumer and community representatives are entitled to a sitting fee for teleconferences and face-to-face meetings as stated below:
  - i. The sitting fee is based on the middle range (category 2) limit set by the Remuneration Tribunal for offices not-specified (available online at <http://www.remtribunal.gov.au/offices/part-time-offices>.)
  - ii. The current fee is \$429 per day for a meeting lasting minimum 5 hours\*.
  - iii. Meetings of less than 5 hours will attract 2/5<sup>th</sup> of this fee, that is, \$171.60\*.
- c. Economy class fares, parking and other transport expenses will be reimbursed by TSANZ.

*\* These fees are inclusive of the amount necessary to meet any taxation obligation in respect of these fees.*