

## **AGENDA FOR RTAC MEETING 22/05/2018 (version 3)**

Time: 0900-1500. Venue: Sydney Processing Centre, Australian Red Cross Blood Service  
17 O'Riordan St, Alexandria, 2015. Seminar room 1.3 & 1.4.

<b>1</b>	<b>Introduction and Welcome</b>
1.1	Apologies: R Carroll, C Russell, G Russ, T Coates, N Cross, L Datson, E Mehakovic, J Chapman
1.2	Declaration of COI related to agenda

<b>2</b>	<b>Minutes and Actions and Communication</b>
2.1	Confirmation of the minutes RTAC meeting Dec 2017
2.2	Outstanding actions and business arising from the minutes
2.3	Communication

*Documents*    2.1. Minutes and actions of last meeting  
                     2.2a. Letter regarding Paediatric Priority  
                     2.2b. Updated guidelines  
                     2.3.     Communication Stephen McDonald – RTAC decision making processes  
                                 Communication Fiona Mackie – Paediatric bonus - age at which it is lost  
                                 Communication WAKTS re DCD kidneys  
                                 Communication Stephen Alexander – re Paediatric bonus

<b>3</b>	<b>Governance</b>	
3.1	RTAC Membership; TOR	<i>Chair</i>
3.2	RTAC Subcommittees	<i>Chair</i>
3.3	ANZSN and CPAC update	<i>Ross</i>
3.4	TSANZ report	<i>Toby</i>
3.5	OTA and TLRG	<i>Helen, Denise, Mark</i>

*Documents*    3.1a. RTAC membership  
                     3.1b. RTAC membership tenure  
                     3.1c. RTAC TOR (for submission to TSANZ)

4	New Zealand	
4.1	NZ report	Ian
4.2	AKX/NZKE	Ian

<b>5</b>	<b>Audits</b>	
5.1	RTAC Audit Summary, Monthly audit reports	<i>Chair, Narelle</i>
5.2	Review of cases identified by State reps	<i>State Reps</i>
5.3	State specific issues	<i>State Reps</i>
	Use of Increased Viral risk donors (Vic – implementation)	<i>Kathy / JK / Peter</i>
5.4	NOMS analysis	<i>Jenni</i>

*Documents*    5.1a. RTAC Summary  
                     5.1b. RTAC audits  
                     5.4. NOMS analysis

6	Software: NOMS / OrganMatch	
6.1	NOMS current status, SCRs	Chris, Jenni, Rhonda, Narelle
6.2	OrganMatch update	Rhonda, Narelle

<b>7</b>	<b>Lab</b>	
7.1	Lab Update	<i>Rhonda, Narelle</i>
7.2	Histocompatibility Subcommittee	<i>Rhonda</i>

**Break approx. 1230**

<b>8</b>	<b>Allocation Subcommittee / Guidelines</b>	
8.1	Subcommittee report. Meeting Nov 2017	<i>Chair</i>
8.2	Review of Actions from Nov 2017 meeting	<i>Chair</i>

<b>9</b>	<b>AKX and RACOS</b>	
9.1	AKX report	<i>Peter</i>
9.2	RACOS report	<i>Kate</i>

10	Other business (time permitting)
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<b>11</b>	<b>Future Dates</b>	
	TLRG	20/6/18, 7/11/18
	ATC (Seattle)	2/6/18-6/6/18
	TTS (Madrid)	30/6/18-5/7/18
	OrganMatch meetings ++++	Several
	RACOS teleconferences	
	<b>RTAC: DEC 4<sup>th</sup> 2018 (confirmed)</b>	
	<b>RTAC: MAY 21<sup>st</sup> May 2019 (preferred). Alt dates 14<sup>th</sup> or 28<sup>th</sup> May</b>	