



Donor Surgeons & Donor Coordinators Advisory Committee Teleconference Draft Agenda

Date: 01 June 2017

Time: 12:30pm - 2:00pm (Sydney Time)

Venue: Teleconference

Chairs: Michael Fink and Nicola Seifert

Item	Topic	Introduced by
1	Apologies	Chair
2	Introductions	All
3	Declaration of Conflict of Interest	All
4	Confirmation of Agenda	All
5	Confirmation of the Minutes of the 7 Dec 2016 meeting	All
6	Matters arising from the Minutes of the previous meeting	All
7	Report from Chairs <ul style="list-style-type: none"> i. TLRG Meeting ii. Credentialling Guidelines iii. Update: review of TSANZ Clinical Guidelines iv. Update: literature review on high risk donors 	Chairs
8	Warm ischaemia time	Chair/Eva
9	OTA update	H Opdam
10	A national standard for organ storage container	M Schaumann
11	Update on Living Donor Surgeons Subcommittee	H Pleass
12	Update on ATCA-TSANZ SOPs <ul style="list-style-type: none"> i. ATCA-TSANZ SOP 001/2015, Vs 2.0: Organ Allocation Rotation Urgent Listing and Auditing Process ii. ATCA-TSANZ SOP 003/2013: Packaging, labelling, storage and documentation of deceased donor vessels iii. ATCA-TSANZ SOP 002/2014: Electronic Donor Record Utilisation for: Organ Offer Process Organ Transfer Documentation 	N Seifert
13	Update on the build of the ORRF reports from EDR	N Seifert
14	Succession Planning	All
15	Other business	All
16	Next Meeting	All
17	Closure	Chairs