



Donor Surgens & Donor Coordinators Advisory Committee

DRAFT AGENDA

Date: Tuesday, 2 Dec 2014

Time: 10:00 am – 3:00 pm*

Venue: Qantas Meeting Room, Sydney Airport Domestic Terminal

Chairs: Michael Fink and Hayley Furniss

Item	Topic	Introduced by	Indicative times
Tea and coffee on arrival 9:30 am to 10:00 am			
1	Apologies	Chair	10:00am – 10:01am
2	Introductions	All	10:02am – 10:04am
3	Declaration of Conflict of Interest	All	10:05am – 10:06am
4	Confirmation of Agenda	All	10:07am – 10:08am
5	Confirmation of the Minutes of the 10 th of June 2014 meeting (both versions)	All	10:09am – 10:10am
6	Matters arising from the Minutes of the previous meeting and Action List [Refer to Action List in the Minutes – Part 4 of the enclosure]	All	10:11am – 10:20am
7	Governance [Refer to Business Paper - Part 3 of the enclosure]	H Furniss	10:21am – 10:25am
8	Report from Chairs - TRLG - Consensus Statement (Vs 2.0)	M Fink	10:26am – 10:30am
9	Update on Living Donor Surgeons Subcommittee [Refer to Business Paper- Part 4 of the enclosure]	B He	10:31am – 10:40am

Agenda (continued)

Item	Topic	Introduced by	Indicative times
10	Update on approval of practice documents: a. Consensus Statement Vs 1.4 b. Donor Coronary Angiography Protocol c. Lung Donor Bronchoscopy and CT Chest d. Surgical Technique for Deceased Donor Abdominal Organ Procurement	H Furniss, M Fink and Helen Opdam	10:41am – 10:49am
11	ATCA-TSANZ SOPs a. ATCA-TSANZ SOP 001/2013: NSW Presentation [Refer to Business Paper - Part 1 of the enclosure] b. ATCA-TSANZ SOP 003/2013: NSW Presentation [Refer to Business Paper - Part 2 of the enclosure]	H Pleass H Pleass	10:50am – 11:30am
12	Update by the Authority - précis of retrieval practices	H Opdam	11:31am – 11:40am
13	National reporting and auditing of the retrieved organ audit form [Refer to Business Paper - Part 1 of the enclosure]	B He / M Schaumann	11:41am – 12:00pm
14	Acceptance Start Time [Refer to Business Paper - Part 1 of the enclosure]	M Fink	12:01pm – 12:20pm
15	Ex-vivo Perfusion	K Dhittal	12:21pm – 12:35pm
16	Emerging Issues	All	12:36pm – 12:46pm
17	Other business i. Next meeting date and agenda items [Refer to Business Paper - Part 3 of the enclosure] ii. Other	All	12:47pm – 12:59pm
18	Closure	Chair	1:00pm
Lunch 1:00 pm to 2:00pm			

* Those participating via telephone note the following start times:

Sydney, Canberra and Melbourne 10:00am

Brisbane 9:00am

Adelaide 9:30am

Perth 7:00am

NZ 12:00 noon.